# ANNUAL STATEMENT OF THE NEEDS OF LITERATURE DEPARTMENT.

## MARCH 4, 1902.

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I. **Calendar 1903.**

The calendar for this year is pronounced even better than last year's. The amount of sales has already more than paid the bill for printing it.

II. **Leaflets on the following monthly topics are needed;-**

January -------(Topic for 1903)
February ------The Indians and the Government.
April ---------Resources and Development of the New Pacific.
August --------The Foreigners.
September -----Shall we have a new leaflet giving the Forecast in Woman's Work for 1903 similar to Mrs. Pierson's published last September?

III. **Question Exercises.**

The Foreigners.
The Treasury.
What is Home Mission Work?
(A leaflet showing how our work differs from local church work and how societies are first responsible to it.)

IV. **Praise Service 1903.**

Only about one thousand copies remain of the ten thousand of the last service printed.

V. **Shall we change the form of our Praise Meeting Invitation and Thank Offering Envelope next year?**

VI. **Leaflet on Praise Meetings and Services of Humiliation and Prayer.**

(a) How to arrange for them.
(b) How to conduct them.
(This leaflet should treat the history of these movements from their beginnings.)

VII. **Poem to enclose with Praise Meeting Invitations.**

VIII. **Leaflets describing child-life among the Alaskans, Indians, Mexicans, and Porto Ricans.**

IX. We need especially **short descriptive or narrative leaflets on each of our fields written and printed in attractive form for the perusal of and general distribution among children under twelve years of age.**

X. **Map Talks on Mexican, Mountaineer, and Porto Rican fields.**

XI. Some years ago Rev. D.E. Finks prepared a pamphlet entitled "Significant Facts and Figures", the figures for which were based upon the census of 1890. A revision of this publication based upon the results of the last census would be greatly appreciated by our constituency.

XII. New Narrative Leaflets for both juniors and seniors are an imperative need.

Ten or a dozen good narratives including one or two good self-denial stories and a thank offering story should be added to our list.

XIII. May we reprint in leaflet form the Hero Sketches written by Mrs. Bennett and printed in "Over Sea and Land" sometime since?

We have received numerous calls for these sketches for use in junior societies.

XIV. Home Mission Studies for use in Young People's Societies and Study Classes are needed.

These should consist of outline studies on each field, about six or eight or more studies devoted to a single field. The idea is to supply topics, titles of books and other sources of reference for a series of six, eight, or twelve meetings devoted to the study of one field.

XV. List of Monthly Topics and Sub-topics for 1903.

MINUTES OF ANNUAL CONFERENCE OF PUBLICATION COMMITTEE.

MARCH 4, 1902.

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Minutes of the last meeting were read. Of the twenty-six leaflets asked for at that time nineteen have been prepared during the year. The requests as made by the Literature Department were taken up in order.

I. Mrs. Finks moved a vote of thanks to Mrs. Parsons for the work she has done on the calendar in past years, and that our pleasure be expressed that she is willing to undertake the work another year.

II. A leaflet on "The Indians and the Government". On motion it was decided to leave the matter of its preparation with Mrs. James, who would ascertain what Mr. James had prepared for "The Christian Endeavor World".

Motion made and carried that Miss Julia Fraser of Oakland, Cal. be asked to prepare a leaflet on "Resources and Development of the New Pacific".

Moved and carried that for the August topic Mrs. Smith of Montclair be asked to prepare a leaflet on "The Foreigners".

For the September topic it was moved and carried that the leaflet prepared last year by Mrs. Pierson, "Forecast and Rally", be revised and brought up to date. On motion this was referred to Mrs. Pingry.

III. Question Exercises. Moved and carried that Mrs. Smith, who will be asked to write on "The Foreigners", be also asked to make a question exercise on the same topic.

Moved and carried that Miss Lincoln be asked to prepare a question exercise on "The Treasury".

Moved and carried that Mrs. Bennett be asked to write a question exercise on the subject "How Our Work Differs from Local Church Work, and How Societies are Responsible First to It."

IV. Praise Service. Moved and carried that Miss V.M. White be asked to prepare the Praise Service.

V. Change of form of Praise Meeting Invitations and Thank Offering Envelopes. Moved and carried that the matter be referred to Miss Rue, with power.

VI. Leaflet on Praise Meeting and Service of Humiliation and Prayer. Moved and carried that Mrs. Hasbrouck of Brooklyn, N.Y. be asked to prepare such leaflet.

VII. Poem to enclose with Praise Meeting Invitations. Moved and carried that Mrs. Parsons be asked to invite Dr. VanDyke to write such poem, this request to be made provided Mrs. Parsons deems the action a wise one.

VIII. Leaflets describing child-life in the various fields. Moved and carried that such leaflets be prepared by Mrs. W.P. Allen.

IX. Short descriptive or narrative leaflets on each of our fields. Moved and carried that Miss Goodrich be asked to write such a leaflet on the Mountaineers.

Moved and carried that Miss Serena Neilson of Mt. Pleasant, Utah, be asked to prepare one on the Mormon field.

Moved and carried that Miss Frances H. Willard be asked to prepare one on the Alaskan field.

Moved and carried that the matter of asking some one to write on the Mexican and Indian fields be left with Mrs. Pingry.

X. Map Talks. Moved and carried that Dr. and Mrs. McAfee be asked to continue the preparation of the excellent map talks, and that this year talks be prepared on the Mexican, Mountaineer, and Porto Rican fields.

XI. "Significant Facts and Figures", prepared by Rev. D.E. Finks. As this subject is to be taken up by the Board, it was moved and carried that no action be taken by this committee.

XII. New Narrative Leaflets. Moved and carried that the chairman of the Publication Committee be authorized to purchase manuscripts during the year covering this need.

XIII. In "Over Sea and Land" there have appeared from time to time Hero Sketches, written by Mrs. F.S. Bennett. Moved and carried that these be printed in leaflet form for circulation in junior societies and bands.

XIV. Home Mission Studies for use in Young People's Societies and Study Classes. It was moved and carried that Miss Elizabeth D. Meeker be asked to prepare Outline Studies, similar to those issued by the Comgregational Society.

XV. Topics and Sub-topics for 1905. On motion, these changes were left to the officers of the Boards.